**3 Tips for Teaching Your Kids How to be Productive**

Raising productive children is integral in ensuring they grow into functioning adults. The productivity skills children learn during early childhood equips them with the ability to delegate and complete tasks when they’re older. But how exactly can we encourage these skills with young children?

Here are three helpful tips for teaching your kids how to be productive.

## 1. Create Family To-Do Lists

Your kids aren’t the only ones who can benefit from a family to-do list. These lists can be created daily or weekly and help in reminding everyone what each person needs to accomplish in the allotted timeframe. With these lists, you’ll need to help keep younger children accountable, especially if they aren’t at the reading level yet.

Each task on the child’s to-do list should be age-appropriate and easy to follow. For younger children, you can also use pictures to help them associate the task with what they need to do. For example, a five-year-old’s to-do list may consist of tasks like brushing their hair and teeth, making their bed, and tidying their toys.

For each of those tasks, you could use an image of a hair and toothbrush, a bed, and a toy box to signify the tasks. After they complete each one, let them check it off. This way, they can fully feel the sense of accomplishment.

## 2. Involve Them With Household Chores

Involving your child with the household chores not only encourages productivity but responsibility too. In fact, the chores they’re responsible for could be added to the to-do lists we talked about in the previous tip.

When assigning chores, make sure they’re appropriate for the age of your child. For example, a two-year-old probably shouldn’t be tasked with doing the dishes, but they could easily tidy up their toys at the end of the day with your help.

## 3. Set Screen Time Limits or Rules

The way screen time is implemented varies by household. It’s generally recommended to limit screens to no more than an hour per day, but we understand that isn’t always feasible. Instead, try implementing certain rules revolving around screen time allowance.

For example, you could set the expectation that your kids need to finish the tasks on their to-do list before getting any screen time. To add to that, consider requiring them to spend 20 minutes or so reading or creating something with their hands before going off with their tablets.